



GCSE – REVIEW OF MARKING AND ACCESS TO SCRIPTS REQUEST FORM				FOR CENTRE USE ONLY		
Please be aware no review of marking can be processed until a candidate consent form has been completed.				Date received		
Candidate Name:			Candidate Number:			
Candidate Email:			Form:			
To secure of a review of marking and/or a copy of the script to support a review: • Complete all the information for any unit you would like to have a review of marking and/or you want the script back using the table below • If you want a review of marking of your paper, the candidate must also sign the candidate consent form attached to this form. • Overleaf is a table giving the costs which are per unit (not per subject). Please pay using the school's online payment system by choosing the correct product in the EXAMS section. A review will not be submitted to an exam board until the correct payment has been made. • Hand in this completed form, and the signed candidate consent form if requesting a review, to KLS Examinations Office staff on Results Day or email scanned pdf files or photos of all sides of the completed forms to exams@kls.herts.sch.uk at least three working days before the JCQ deadline as stated overleaf. Please be aware that a review of marking is not a re-mark, it is a review by a second examiner to identify genuine marking errors or unreasonable marking.						
Subject	Unit Code	Unit Name	Exam Board	Review of Marking	Return of Original Script	Cost
Total Cost						£
Candidate signature						
Date						



GCSE	AQA	Edexcel (Pearson)	OCR	Eduqas (WJEC)	Deadline
Service 1: Clerical Re-Check	£9.70 ⁽¹⁾	£14.00 ⁽¹⁾	£12.00 ⁽²⁾	£11.00 ⁽³⁾	23 rd September 2026
Service 2: Review of Marking	£44.85 ⁽¹⁾	£50.00 ⁽¹⁾	£67.75 ⁽²⁾	£45.00 ⁽³⁾	23 rd September 2026
Priority: Copy of script to support review	Free	Free ⁽⁴⁾	Free	Free	1 st September 2026
Original marked paper (access to script) to support teaching and learning	Free	Free ⁽⁴⁾	Free	Free	23 rd September 2026

Prices are subject to change by the exam boards.

Fees are for each component on a linear course or per unit for a unitised course.

- ⁽¹⁾ Edexcel/AQA will refund the fee if the overall grade changes as a result of review of marking or clerical re-check.
- ⁽²⁾ OCR will refund the fee if the unit grade changes or if qualification grade changes.
- ⁽³⁾ WJEC will refund the fee if the unit grade changes or if qualification grade changes.
- ⁽⁴⁾ To request a post-review of marking photocopy script, a fee of £14.50 will apply.

Mrs C Ralph-Day – Examinations Officer

exams@kls.herts.sch.uk

Received		Paid			Ordered		Completed	