



Kings Langley School
Unlocking Potential for Life

SAFEGUARDING CHILDREN

Quick reference guide for Visitors of Kings Langley School

As an adult visiting this school **YOU** have a duty to act when you have a concern about the child's welfare.

This leaflet has been given to you to make sure you understand what is expected of you (please keep it in a safe place). Please seek advice from your **Designated Senior Leader for Child Protection** if you are unclear about anything in this leaflet.

If you would like to access the school's guest WiFi you are bound by the school's E-Safety and Data Security Guidance Policy. The access is fully secure and will prevent you from browsing, downloading, uploading or distributing any material that could be considered offensive, illegal or discriminatory. Please ensure that whilst you are on the school site, your online activity does not bring your organisation or professional role into disrepute. You have a duty to report any E-Safety incident which may impact on you, your professionalism or your organisation. Please ask at Reception for further access information.

CONTACTS

The school has Child Protection Policy and a copy is available from:

www.kls.herts.sch.uk

In line with this, regardless of the source of harm, you **MUST** report your concern.

Head Teacher:

Mr D Fisher

Your DSL is:

Mr G Searle

Your Deputy DSLs are:

Mr J Shaw, Mrs R Rennick,
Miss S Johnson - Putt,
Mrs A Sharp, Mr J Tubb.

Other DSL Trained Staff:

Mrs S Butt, Mrs D Bell.

Contact your DSL/DDSL/at/on:

01923 264504

Your Chair of Governors is:

Frances Stickley

Contact them on:

01923 264504

**Outside of hours please contact the
Hertfordshire Multi Agency Safeguarding
Hub on 0300 123 4043**

WHAT SHOULD I DO IF THE ALLEGED ABSUSER IS A MEMBER OF THE SCHOOL STAFF?

If your concern is about a staff member or volunteer, you should report this to the Headteacher. If your concern is about the Headteacher you should report such allegations to the Chair of Governors. Contact details can be found on the back of this leaflet.

The NSPCC Whistleblowing Advice Line is also available on **0800 028 0285**

Remember

- * Delays in reporting your concerns can cause the child greater harm.
- * Adults in school are often the first people to see a child after they have been abused.
- * Not all abuse has physical signs.
- * If in any doubt talk to the DSL.