



School of
CHARACTER



- New school facilities completed 2023/24, including a 6th Form Centre and 3G Football Pitch.
- Continues to be a good school (Ofsted 2024)
- Pupil's behaviour is managed through a culture of warm and positive relationships. Behaviour around the school site is respectful (Ofsted 2024)
- Comprehensive programme to support staff's workload and well-being (Ofsted 2024)
- A commitment to continuing professional development
- A full programme of induction and support for all new staff

KINGS LANGLEY SCHOOL

LOVE LANE, KINGS LANGLEY
HERTFORDSHIRE WD4 9HN

Tel: 01923 264504

www.kls.herts.sch.uk

Senior Finance Officer

37 hours per week – Term Time Only + 15 Days

Grade H7 – H8

Salary range £28,841 - £34,382

(Depending on experience)

Do you want to work in a successful and happy school with supportive colleagues, high quality professional development and excellent facilities?

We are looking for an experienced Senior Finance Officer to support the Finance team within the school.

The successful candidate will be self-motivated and well organised with excellent Financial Administration acumen. You will have an excellent knowledge of Excel as well as excellent attention to detail and IT skills. Good communication skills are essential as well as an approachable and flexible manner. Knowledge of school finance would be an advantage but not essential.

Please contact Mrs Shurle Woodhouse (woodhouses@kls.herts.sch.uk) for further details.

Closing Date: Monday 13 October 2025 at 8.00am

(We reserve the right to interview prior to the closing date)

The school is committed to safeguarding children and young people. All post holders are subject to a satisfactory enhanced Disclosure and Barring Service (DBS) check.

